ECTS – EUROPEAN CREDIT TRANSFER SYSTEM

TRANSCRIPT OF RECORDS

NAME OF SENDING INSTITUTION:					
Faculty/De	Faculty/Department of				
ECTS dep	artmental coordinator:		•••••	••••••	•••••
Tel.:	Tel.: e-mail box:				
NAME OF STUDENT: First name:					
Date and place of birth: (sex)					
Matriculation date: Matriculation number:					
NAME OF RECEIVING INSTITUTION:					
Faculty/Department of					
ECTS departmental coordinator:					
Tel.:e-mail box:					
Course Unit code (1)	Title of the course unit	Duration of course unit (2)	Local grade (3)	ECTS grade (4)	ECTS credit s (5)

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	to be continued on a separate sheet				Total:
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	Diploma/degree awar	ded:		
ins	Date titution:	Signature of registrar/dean/administration officer	Stamp of	

NB: This document is not valid without the signature of the registrar/dean/administration officer and the official stamp of the institution

(1)	Course	unit	code:
(- /	COULDE	CALLE	couc.

Refer to the ECTS information Package

(2) **Duration of course unit:**

Y = 1 full academic year

1S = 1 semester 2S = 2 semesters 1T = 1 term/trimester 2T = 2 terms/trimesters

(3)	Description of the institutional grading system:

(4) ECTS grading scale:

ECTS Grade	% of successful students normally achieving the grade	Definition
A B C D E	10 25 30 25 10	EXCELLENT – outstanding performance with only minor errors VERY GOOD – above the average standard but with some errors GOOD – generally sound work with a number of notable errors
FX F	-	SATISFACTORY – fair but with significant shortcomings SUFFICIENT – performance meets the minimum criteria FAIL – some more work required before the credit can be awarded FAIL – considerable further work is required

(5) **ECTS credits:**

1 full academic year = 60 credits 1 semester = 30 credits

1 term/trimester = 20 credits